

## 16<sup>th</sup> Street & Wynkoop Plaza Photography/Filming Rules & Regulations

16<sup>th</sup> St is managed by the Downtown Denver Business Improvement District (DDBID) and Wynkoop Plaza at Denver Union Station is managed by Wynkoop Plaza Events.

Neither the DDBID nor Wynkoop Plaza Event charge for photography and filming on their respective spaces, however, permission is required. Professionals must work within the following guidelines to protect the public's safety and privacy on 16<sup>th</sup> St, Wynkoop Plaza, and Denver Union Station.

The rules and regulations below are the procedures and requirements for filming and photography within 16<sup>th</sup> Street and Wynkoop Plaza at Denver Union Station. These rules apply to all filming or photography. If simply taking a snapshot for personal use, not for profit or sales, no permission is required from Wynkoop Plaza Events.

- **Notice of Filming/Photography with equipment:** All requests to film/photograph must be received five business days in advance of the shoot.

- o The Company requesting to film/shoot is responsible for obtaining any additional permits required by the City of Denver or State of Colorado.

- O DDBID and/or Wynkoop Plaza Events may restrict areas as needed to protect the privacy and comfort of visitors and guests at any time.

- **Hours:** There are no specific hours that filming is permitted, however, please be aware of the noise ordinance between the hours of 9 am and 9 pm.

- **Fees:** There is no fee for general photography and filming with the following exceptions:

- o Fees may be charged for any additional permits issued by the City of Denver.
  - o If filming requires areas of the plazas or 16<sup>th</sup> St to be closed off, rental fees may apply.
  - o If filming involves equipment placed on 16<sup>th</sup> St or the plazas, or if there will be more than 5 people involved, you will be issued a permit and charged a permit fee.

- **Parking:** Parking is not allowed on 16<sup>th</sup> St or on Wynkoop Plaza. Parking passes cannot be provided. At Meter parking or parking lots are suggested; valet is available at regular price at Wynkoop Plaza. When Street Occupancy Permits are required, it shall be the responsibility of the Production Company to obtain a Street Occupancy Permit from the City of Denver's [Department of Transportation and Infrastructure Right of Way Division](#) (720-865-2795), and to abide by regulations of that permit.

- **Filming the general public:** If filming/photography will or may capture the general public (anyone not directly involved in the shoot), appropriate notices must be displayed in all areas where filming will take place. If notices are not displayed, all faces and likenesses must be blurred by the photographer/videographer. Children under the age of 18 cannot be filmed on 16<sup>th</sup> St or Wynkoop Plaza at Denver Union Station without the written permission of their parent or legal guardian.

- **On-premise requirements:** All photographers/videographers are required to carry proof of identification. A business card or document stating the purpose of the shoot is encouraged.

**If request is approved, please have a copy of this signed agreement along with a copy of certificate of insurance available. 16<sup>th</sup> St and Wynkoop Plaza Events security is not required to or responsible for looking up your agreement.**

[Please fill out the film/photography request form.](#) Our team will contact you after the form is received with approval or additional questions.

**We will email you confirmation for permission** to photograph/film once we have received your completed agreement *and* certificate of insurance. If you are approved, a copy of the agreement must be with you during the shoot.