



BID

DOWNTOWN DENVER
BUSINESS IMPROVEMENT
DISTRICT

**DOWNTOWN DENVER
BUSINESS IMPROVEMENT DISTRICT
BOARD OF DIRECTORS AND ADVISORS**

*Thursday, January 11, 2018, 1:30-3:00
1515 Arapahoe Street, Tower 2, Suite 400*

Revised AGENDA

- 1:30 P.M. I. **Welcome / Approve Minutes Dated December 7, 2017**.....Jon Buerge
- 1:35 P.M. II. **Board Items**
 - A. Election of proposed 2018 BID Board Officer.....Jon Buerge
- 1:40 P.M. III. **Panhandling/Outreach/Safety**
 - A. Police and Outreach reports (written)
 - B. Security Action Plan Update.....Eugene Wade
 - Mall Smoke-Free Zone Update
 - Proposed Busker Permit program
 - Approval – Eponics Subscription – February – December 2018
- 1:55 P.M. IV. **Presentation-** Update on the City’s Pilot Mobile Public Restrooms...Alen Ribic, Denver Public Works, Right-of-Way Enforcement
- 2:10 P.M. V. **Public Space Activation**
 - A. 16th Street Mall Update.....John Desmond
 - B. Winter in the City Update.....Sharon Alton
- 2:25 P.M. VI. **Administrative and Other Issues**
 - A. Ratification of the 2018 Assessment Roll – adjustment acknowledging the change in status from commercial to exempt for one of three parcels.....John Desmond/Beth Moyski
 - B. Ratification of the 2017 Agreement between the City and County of Denver and DDBID regarding the alley lighting project management.....Beth Moyski
 - C. Ratification of the 2017 IGA between City and County of Denver and the DDBID..Beth Moyski
 - D. Approval of Agreement between DDBID and DUS Metropolitan District No. 1 to provide porter and maintenance services to Tail Tracks Plaza.....Beth Moyski
 - E. Approval of Agreement between DDBID and United Facilities Services regarding Tail Tracks Plaza.....Beth Moyski
 - F. Updated Board contact information.....Beth Moyski
- VII. **Maintenance and Operations** (written report)
- VIII. **Monthly Update and Core Priorities** (written report)
- 2:55 P.M. VI. **Public Comment and Announcements**
- 3:00 P.M. VII. **Adjourn**

City Graffiti Removal Help Line:	720-865-7867	Mall Maintenance:	Vince Martinez, Manager, BID Operations: 303-571-8210 Beth Moyski, Director, Special Districts: 303-571-8226
Downtown Security Information:			
	Emergencies.....		911
	Non-Emergencies.....		720-913-2000
	Downtown Motorcycle Unit.....		720-913-2800



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*Thursday, February 1, 2018, 1:30-3:00
1515 Arapahoe Street, Tower 2, Suite 400*

AGENDA

- 1:30 P.M. I. **Welcome / Approve Minutes Dated January 11, 2018**.....David Kaufman
- 1:35 P.M. II. **Safety and Security**
 - A. Police and Outreach reports (written)
 - B. Security Action Plan Update.....Eugene Wade
- 1:45 P.M. III. **Public Space/Activation**
 - A. Downtown Area Plan Update.....John Desmond
 - B. 16th Street Mall Reconstruction.....John Desmond
- 2:15 P.M. IV. **Mobility Update**
 - A. Commuter Survey.....Aneka Patel
 - B. 2018 Downtown Street Pavement Schedule.....Aneka Patel
- 2:30 P.M. VI. **Administrative and Other Issues**
 - A. Transit Pillar Electrification – Proposed Amendment to Agreement
- 2:45 p.m. VII. **Executive Session**
Executive session pursuant to C.R.S. Section 24-6-402(4)(b) to consult with or receive advise from attorney on legal questions related to possible amendment of independent contractor agreement.
- VIII. **Maintenance and Operations** (written report)
- IX. **Monthly Update and Core Priorities** (written report)
- 2:55 P.M. X. **Public Comment and Announcements**
- 3:00 P.M. XI. **Adjourn**

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Downtown Security Information:	
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**DOWNTOWN DENVER
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*Thursday, March 1, 2018, 1:30-3:00
1515 Arapahoe Street, Tower 3, Suite 100*

AGENDA

- 1:30 P.M. I. **Welcome / Approve Minutes Dated February 1, 2018**.....David Kaufman
- 1:35 P.M. II. **Safety and Security**
 - A. Police and Outreach reports (written)
 - B. Security Action Plan Update.....Eugene Wade
- 1:45 P.M. III. **Public Space/Activation**
 - A. Downtown Area Plan Update.....Adam Perkins/John Desmond
- 2:00 P.M. VI. **Administrative and Other Issues**
 - A. DDP Website and Re-Brand.....Kate Barton
 - B. Update on proposed BID Legislation vis SDA.....Rick Kron
 - C. 2017 Surplus – project discussion.....Beth Moyski/John Desmond
- VII. **Maintenance and Operations** (written report)
- VIII. **Monthly Update and Core Priorities** (written report)
- 2:55 P.M. IX. **Public Comment and Announcements**
- 3:00 P.M. X. **Adjourn**

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Downtown Security Information:	
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Downtown Motorcycle Unit.....	720-913-2800



**DOWNTOWN DENVER
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*Thursday, April 5, 2018, 1:30-3:00
1515 Arapahoe Street, Tower 3, Suite 100*

AGENDA

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| 1:30 P.M. | I. | Welcome / Approve Minutes Dated March 1, 2018David Kaufman |
| 1:35 P.M. | II. | Safety and Security
A. Police and Outreach reports (written)
B. Security Action Plan Update.....Eugene Wade |
| 1:50 P.M. | III. | Administrative and Other Issues
A. Review and Acceptance of 2017 Audit.....Charlene Laus
B. 2017 Fund Balance Review.....Beth Moyski / Charlene Laus
C. Proposed Special Projects Additional Allocation.....John Desmond
D. Proposed Amendment to the BID-CSG Maintenance Contract
• Potential Executive Session
Executive session pursuant to C.R.S. Section 24-6-402(4)(b) to consult with or receive advise from attorney on legal questions related to possible amendment of independent contractor agreement. |
| 2:35 P.M. | IV. | Public Space/Activation
A. 2018 Alley Activation Program.....Sharon Alton |
| | V. | Maintenance and Operations (written report) |
| | VI. | Monthly Update and Core Priorities (written report) |
| 2:55 P.M. | VII. | Public Comment and Announcements |
| 3:00 P.M. | VIII. | Adjourn |

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Downtown Security Information:	
Emergencies.....	911
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*Thursday, May 3, 2018, 1:30-3:00
1515 Arapahoe Street, Tower 3, Suite 100*

AGENDA

- 1:30 P.M. I. **Welcome / Approve Minutes Dated April 5, 2018**.....David Kaufman
- 1:35 P.M. II. **Safety and Security**
 - A. Police and Outreach reports (written)
 - B. Security Action Plan Update.....Eugene Wade
- 1:50 P.M. III. **Public Space/Activation**
 - A. Bike Denver – BID Project Update.....Beth Moyski / Vince Martinez
 - B. #5280Loop.....Adam Perkins
- 2:05 P.M. IV. **Administrative and Other Issues**
 - A. Discussion on Proposed Amendments to BID By-Laws.....Beth Moyski
 - B. 2018 BID Special Projects List.....John Desmond / Beth Moyski
 - C. Policy re: Assessment Refunds.....Beth Moyski / John Desmond
 - D. BID Property Owner Update Meeting – May 10, 4:30-5:30 PM.....Beth Moyski
- V. **Maintenance and Operations** (written report)
- VI. **Monthly Update and Core Priorities** (written report)
- 2:55 P.M. VII. **Public Comment and Announcements**
- 3:00 P.M. VIII. **Adjourn**

City Graffiti Removal Help Line: 720-865-7867	Mall Maintenance: Vince Martinez, Manager, BID Operations: 303-571-8210 Beth Moyski, Director, Special Districts: 303-571-8226
Downtown Security Information:	
Emergencies.....	911
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*Thursday, June 7, 2018, 1:30-3:00
1515 Arapahoe Street, Tower 3, Suite 100*

AGENDA

- 1:30 P.M. I. **Welcome / Approve Minutes Dated May 3, 2018**.....David Kaufman
- 1:35 P.M. II. **Safety and Security**
 - A. Police and Outreach reports (written)
 - B. Security Action Plan Update.....Eugene Wade
- 1:50 P.M. III. **Economic Development**
 - A. Economic Development Program Update.....Randy Thelen
- 2:10 P.M. IV. **Public Space/Activation**
 - A. Beer Garden and Skyline Park Activation.....Sharon Alton
 - B. Taste of Colorado Update.....Sharon Alton
- 2:30 P.M. V. **Administrative and Other Issues**
 - A. Review and Approve Proposed Amendments to BID By-Laws.....Beth Moyski
- 2:40 P.M. VI. **Maintenance and Operations** (written report)
Update re: 2018 Reserve – Hardscape Priorities.....Vince Martinez
- VII. **Monthly Update and Core Priorities** (written report)
- 2:55 P.M. VIII. **Public Comment and Announcements**
- 3:00 P.M. IX. **Adjourn**

City Graffiti Removal Help Line: 720-865-7867	Mall Maintenance: Vince Martinez, Manager, BID Operations: 303-571-8210 Beth Moyski, Director, Special Districts: 303-571-8226
Downtown Security Information:	
Emergencies.....	911
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Downtown Motorcycle Unit.....	720-913-2800



**DOWNTOWN DENVER
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*Thursday, July 12, 2018, 1:30-3:00
1515 Arapahoe Street, Tower 3, Suite 100*

AGENDA

- 1:30 P.M. I. **Welcome / Approve Minutes Dated June 7, 2018**.....David Kaufman
- 1:35 P.M. II. **Safety and Security**
 - A. Police and Outreach reports (written)
 - B. Security Action Plan Update.....Eugene Wade
 - C. Right to Survive.....Kate Barton
- 1:55 P.M. III. **Public Space/Activation**
 - A. Update regarding dockless vehicles in the BID – Public Right-of-WayJohn Desmond/
Cindy Patton, Interim Manager of Parking Operations, Denver Public Works
 - B. Update on the Alleyway Project one month in.....Sharon Alton
- 2:25 P.M. IV. **16th Street Mall**
 - A. Mall Environmental Assessment Process – Update on Current Schedule.....John Desmond
- 2:30 P.M. V. **Administrative and Other Issues**
 - A. 2018 BID Operating Budget 6-month Review.....Beth Moyski/John Desmond/Charlene Laus
 - B. Discussion re: BID 2019 Work Plan.....John Desmond/Beth Moyski
 - C. Board Approval – Alley Lighting Program Installation Work (Contract exceeds 1% of BID Operating Budget)
 - D. Board Approval – Hardscape Installation Work (Contract exceeds 1% of BID Operating Budget)
- VI. **Maintenance and Operations** (written report)
- VII. **Monthly Update and Core Priorities** (written report)
- 2:55 P.M. VIII. **Public Comment and Announcements**
- 3:00 P.M. IX. **Adjourn**

City Graffiti Removal Help Line: 720-865-7867	Mall Maintenance: Vince Martinez, Manager, BID Operations: 303-571-8210 Beth Moyski, Director, Special Districts: 303-571-8226
Downtown Security Information:	
Emergencies.....	911
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*Thursday, August 2, 2018, 1:30-3:00
1515 Arapahoe Street, Tower 3, Suite 100*

REVISED AGENDA

- 1:30 P.M. I. **Welcome / Approve Minutes Dated July 12, 2018**.....David Kaufman
- 1:35 P.M. II. **Safety and Security**
 - A. Police and Outreach reports (written)
 - B. Security Action Plan Update.....Eugene Wade
 - C. Urban Peak.....Christina Carlson / Charlene Laus
- 2:05 P.M. III. **Public Space/Activation**
 - A. Report: BID – Bike Denver Bike Rack ProjectJames Waddell / Beth Moyski
- 2:15 P.M. IV. **Administrative and Other Issues**
 - A. Downtown Area Plan – Midpoint Review – Final Recommendations.....Adam Perkins
 - B. Update: Dockless Pilot Program.....Andrew Iltis
 - C. Continuation of 2019 BID Priorities for Work Plan and Budget Discussion.....Beth Moyski
 - D. Public Hearing and Board Vote on Amendment to 2018 BID Budget.....Beth Moyski
 - E. Private Security Contract – Renewal.....Eugene Wade
 - F. Update: September Board Retreat – Location and Dates.....Beth Moyski
- V. **Maintenance and Operations** (written report)
- VI. **Monthly Update and Core Priorities** (written report)
- 2:55 P.M. VII. **Public Comment and Announcements**
- 3:00 P.M. VIII. **Adjourn**

City Graffiti Removal Help Line: 720-865-7867	Mall Maintenance: Vince Martinez, Manager, BID Operations: 303-571-8210 Beth Moyski, Director, Special Districts: 303-571-8226
Downtown Security Information:	
Emergencies.....	911
Non-Emergencies.....	720-913-2000
Downtown Motorcycle Unit.....	720-913-2800



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BOARD OF DIRECTORS AND ADVISORS

Tuesday, September 18, 2018, 11:15 AM to 12:00 Noon
Hotel Talisa, Vail, Colorado
Powell Room

AGENDA

- I. **Welcome and Call to Order**
- II. **Approval of Minutes – dated August 2, 2018**
- III. **Approval of 2019 Budget**
- IV. **Review and Approve Letter regarding 16th Street Mall**
- V. **Adjourn**



**DOWNTOWN DENVER
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*Thursday, October 4, 2018, 1:30-3:00
1515 Arapahoe Street, Tower 3, Suite 100*

AGENDA

- 1:30 P.M. I. **Welcome / Approve Minutes Dated September 18, 2018**.....David Kaufman
- 1:35 P.M. II. **Safety and Security**
 - A. Police and Outreach reports (written)
 - B. Security Action Plan Update.....Eugene Wade
- 1:55 P.M. III. **Administrative and Other Issues**
 - A. Public Hearing 2019 BID Budget.....Beth Moyski
 - B. Ratification of approval of BID letter regarding RTD BUILD application....Beth Moyski
- 2:05 P.M. IV. **Public Space/Activation**
 - A. Denver Moves – update John Desmond
 - B. Transit Pillar Program Discussion Kate Barton/John Desmond
- V. **Maintenance and Operations** (written report)
- VI. **Monthly Update and Core Priorities** (written report)
- VII. **Public Comment and Announcements**
- 3:00 P.M. VIII. **Adjourn**

City Graffiti Removal Help Line: 7867	720-865-	Mall Maintenance: Vince Martinez, Manager, BID Operations: 303-571-8210 Beth Moyski, Director, Special Districts: 303-571-8226
Downtown Security Information:		
Emergencies.....		911
Non-Emergencies.....		720-913-2000
Downtown Motorcycle Unit.....		720-913-2800



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*Thursday, November 1, 2018, 1:30-3:00
1515 Arapahoe Street, Tower 3, Suite 100*

AGENDA

- 1:30 P.M. I. **Welcome / Approve Minutes Dated October 4, 2018**.....David Kaufman
- 1:35 P.M. II. **Safety and Security**
 - A. Police and Outreach reports (written)
 - B. Security Action Plan Update.....Eugene Wade
- 1:50 P.M. III. **Public Space/Activation**
 - A. Denver Moves..... Andrew Iltis
 - B. Transit Pillar Program..... Andrew Iltis
 - C. Update on Bike Rack Project.....Vince Martinez
- 2:10 P.M. IV. **Administrative and Other Issues**
 - A. Emily Griffin Foundation – Request for Refund of BID Assessments..John Desmond/
Beth Moyski / Ron Fano
 - B. Executive Summary – BID Property Owner Survey.....Beth Moyski
 - C. 2019 BID Board Calendar.....Beth Moyski
- V. **Maintenance and Operations** (written report)
- VI. **Monthly Update and Core Priorities** (written report)
- 2:55 P.M.. VII. **Public Comment and Announcements**
- 3:00 P.M. VIII. **Adjourn**

City Graffiti Removal Help Line: 720-865-7867	Mall Maintenance: Vince Martinez, Manager, BID Operations: 303-571-8210 Beth Moyski, Director, Special Districts: 303-571-8226
Downtown Security Information: Emergencies..... 911 Non-Emergencies..... 720-913-2000 Downtown Motorcycle Unit.....720-913-2800	



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*Thursday, December 6, 2018, 1:30-3:00
1515 Arapahoe Street, Tower 3, Suite 100*

AGENDA

- 1:30 P.M. I. **Welcome / Approve Minutes Dated November 1, 2018**.....David Kaufman
 - A. Honor Outgoing 6 Year BID Board Member Dorit Fischer.....David Kaufman
- 1:40 P.M. II. **Safety and Security**
 - A. Police and Outreach reports (written)
 - B. Security Action Plan Update
- 1:55 P.M. III. **Administrative and Other Issues**
 - A. Public Hearing on 2019 Budget and Special Assessment
 - 1. Resolution 18-03 A Resolution Confirming Special Assessments for Fiscal Year 2019
 - 2. Resolution 18-04 A Resolution Adopting a Budget for Operations in Fiscal Year 2019
 - 3. Resolution 18-05 A Resolution Appropriating Sums of Money for Fiscal Year 2019 in Accordance with the Adopte Budget for Said Year
 - 4. Resolution 18-06 A Resolution Fixing the Property Information Used for Calculating the 2019 Special Assessments of the Downtown Denver Business Improvement District
 - B. 2019 Effective Mill Levy.....Beth Moyski/Lynda Seele
 - C. 2018 Year End BID Budget Projections.....John Desmond
 - D. Ratification of the 2018 BID-CCD IGA.....Beth Moyski
 - E. Contracts for 2019.....Beth Moyski
 - 1. DDP-BID Management Agreement
 - 2. BID Maintenance (CSG)
 - 3. BID-DUS Metropolitan District #1 re: Tail Tracks Plaza
 - i. BID-CSG Maintenance re: Tail Tracks Plaza
 - 4. BID-RFA re: 2019 Security Contract
 - 5. BID-Central Platte Valley Metropolitan District re: Tree Care
 - 6. BID-Central Platte Valley Metropolitan District (CPVMD)
 - ii. BID-CSG Agreement for CPVMD Clean and Safe Services
 - 7. St. Francis Outreach
 - F. BID Council Formation Efforts.....Beth Moyski
 - G. 2019 Calendar
- IV. **Maintenance and Operations** (written report)
- V. **Monthly Update and Core Priorities** (written report)
- VI. **Public Comment and Announcements**
- 3:00 P.M. VII. **Adjourn**

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