

## Sales Tax/Business License Information

Tax licenses can be obtained at the addresses below. Copies of both State and City tax licenses must be provided.

### **State of Colorado Sales Tax License**

Department of Revenue  
1375 Sherman Street  
Denver, CO 80261  
303-205-8411

Website:

[http://www.revenue.state.co.us/TPS\\_Dir/home.asp](http://www.revenue.state.co.us/TPS_Dir/home.asp)

Cost: Application fee:  
\$16.00\* (for 2 years)

### **Denver Retail Sales/Use/Lodger's Tax License**

City and County of Denver  
Treasury Division  
Wellington Web Building  
201 West Colfax Avenue, Dept. 403  
Denver, CO 80202

720-913-9400

Website: <http://www.denvergov.org/treasury>

Cost: \$20.00\*  
(Per location for 2 years)

*\*Costs subject to change as determined by City and State*

### **Stand Up Restaurant License (for food carts/trailers only):**

Required for all food vendors selling an unpackaged edible products.

- Go to:
  - *Excise & License*
  - *200 West 14<sup>th</sup> Avenue*
  - *Denver, CO 80204*
  - *720-865-2800*

<http://www.denvergov.org/PHI/HomePage/tabid/391966/Default.aspx>
- Pay fees and pick up a copy of license and the worksheets for the Health Department to complete
- Obtain a notarized letter from commissary for the Health Department
- Schedule an appointment to have cart inspected by:
  - ***Kristi Kelley | Supervisor***
  - *Public Health Inspections*
  - *Denver Department of Environmental Health*
  - *Phone: 720-865-5374 Fax: 720-865-5532*
  - [kristi.kelley@denvergov.org](mailto:kristi.kelley@denvergov.org)
- Return to Excise and License with signed paperwork from the Health Department to pick up license
- Provide a copy of license to the 16<sup>th</sup> Street Mall Marketplace on the Mall Manager

Owner and employees will need to have a Food Handlers License in order to serve food from the cart. Contact the Health Department for details

### **Fire Department Permit and Inspection (for food carts/trailers only):**

Vendors using propane or other gases, must complete this inspection.

Call:

*Fire Prevention*

*745 W. Colfax Ave, 3<sup>rd</sup> Floor*

*Denver, CO 80204*

*303-640-5522*

Hours: Monday – Friday 7:00 – 8:30 a.m. 3:30 – 5:00 p.m.